

Western Kentucky Youth Camp

Job Description: Intern

Reports to: WKYC President and Caretaker(s)

Summary & Position Objective

Western Kentucky Youth Camp (WKYC) is seeking a qualified, spiritually-minded individual to serve as an intern for the summer of 2020. The applicant must be a Christian of strong character. The primary responsibility of the intern is to support the Caretakers by maintaining the camp facilities during the summer. The intern must be present for all 9 summer sessions, arrive 1 week before the first week of camp, and engage in a variety of camp functions to enhance the camper experience. WKYC values discipleship and relationships, and we want all staff to help maintain a culture rooted in faith and friendship. The ideal candidate must be a positive role model, flexible, dedicated, and a team player.

Responsibilities

Intern responsibilities include but are not limited to:

- Undergo training to acquire certification to operate the Giant Swing. Training will be provided by WKYC.
- Maintain the camp grounds by mowing and weed eating the property.
- Assist in unloading the delivery trucks and restock supplies in the bath houses, restrooms, kitchen, canteen, and craft room.
- Keep the trails functional and operational by clearing brush and debris, and mowing tall grass.
- Organize and clean the maintenance buildings and the equipment within, and ensure the equipment is safe and operational.
- Maintain cleanliness of the bathrooms and bathhouses.
- Ensure that water coolers are kept full and easily accessible throughout the property during camper activities.
- Support the Caretakers by completing or assisting with various maintenance projects throughout the camp as needed.
- Connect with the Caretakers about the Volunteer Policy should volunteers offer support.
- Assist with camper registration on the first day of each session.
- Complete special duties as assigned by the Caretakers and WKYC Executive Board.

Skills and Qualifications

Interns play an important role in maintaining a safe environment for campers and staff. Interns must be 18 years of age or older and possess the following skills:

- **Work Ethic** – interns must have a strong work ethic and continuously seek out ways to support the Caretakers to maintain the large property
- **Attention to Detail** – a high level of attention to detail and concentration is required throughout the Giant Swing shift to ensure camper safety
- **Communication** – interns must clearly communicate with the Caretakers and members of the WKYC Executive Board to ensure tasks are completed efficiently and well
- **Friendliness** – interns will frequently interact with parents, campers, staff, volunteers, and guests, and need to be helpful, kind, and supportive
- **Physical Qualifications** – must be able to routinely lift, carry, and load equipment and supplies.